

Bungay Neighbourhood Planning Group

Date: 15.11.2017

Time: 7.00 pm

Place: The Fleece Inn, Bungay

Present: Ken Lodge (Chair), Tony Dawes, John Adams, Elizabeth Cawood, Bob Prior, Sue Collins, Karen Lodge, Jesse Timberlake, Peter Jackson, Guy Bradley. In attendance: Mark Thompson, Louise Cornell

Minutes

1.1 Apologies were received from Nicholas Usherwood and Gilly Shiner.

1.2 Minutes from 18.10.2017

were agreed and signed

1.3 Matters arising

All action points (in red) have been carried out, except that PJ has plotted the Bungay postcodes of the respondents to the questionnaire and posted the map on Dropbox; the return of paper copies of the questionnaire from JB is still unclear.

2.0 Statements from the Chair

2.1 Communications organizer: The Chair reported that Sharon Chapman, who was to act as secretarial and publicity support for the Group, has had to withdraw for personal reasons. JA reported that he was in touch with two further possible candidates and would be in a position to report the outcome of his discussions with them next week. It was pointed out that we must be able to terminate the arrangement, if insufficient results are forthcoming from the post-holder.

2.2 The Christmas get-together (Wednesday, 13th December) will cost £10.95 per head.

2.3 The Chair introduced our prospective consultant Mark Thompson of Small Fish, Norwich, and his colleague, Louise Cornell, who attended the meeting.

2.4 The Chair reported that Neil Burns-Thompson has resigned from the Group and that Guy Bradley has rejoined.

3.0 Our prospective consultant and his colleague joined in the discussions and were able to offer a number of helpful suggestions. It is hoped that they can start work at the beginning of January, 2018. It was agreed that BP and KL are to complete the form for the Locality grant as soon as possible. MT agreed to offer advice in this process, if it was needed.

4.0 The results of our current consultation were considered in some detail. So far there are 111 responses online. PJ has posted the results so far on Dropbox. MT suggested that we need to see to what extent the responses from the questionnaire match the official data, as published in the 2001 and 2011 censuses. He also said we should not be too worried about not reaching our target of 400 responses, as our plan would not be measured in terms of the size of consultation alone, if we could show that we had done all we could to reach people. KL pointed out that some of the information we received orally at the consultation events is missing from the questionnaire results, in particular respondents' views on the Waveney draft local plan and the issue of the vacant school site, as there were no specific questions relating to these issues. It was agreed that:

- the questionnaire should remain available until the end of December, 2017;
- BP should print off (or get printed at the Bungay Printers) 100 more paper copies, along with slips containing the online access and QR code;
- areas and/or groups that are not covered so far should be targeted;
- the results of our consultation should be sent to the press, as well as being posted on our website.

SC pointed out that we need to be mindful of the new Data Protection act coming into force in May, 2018.

5.0 It was agreed that KL would start putting together a rough draft of our plan, using the framework of that of Kessingland using work already carried out by the small groups designated in May and June, 2017. Further material of this kind should be sent to KL.

SC reported on the recent SALC meeting and referred to a motion expressing concern about the extent to which emerging NDPs were taken into consideration by the planning authorities. A letter from the Secretary of State reaffirmed that they should be. SC is also investigating the possibility of a joint meeting with all the current Waveney NDP groups.