

Bungay Neighbourhood Planning Group

Date: 20.6.2018

Time: 7.00 pm

Place: The Fleece Inn, Bungay

Present: Ken Lodge (Chair), John Adams, Sue Collins, Karen Lodge, Jesse Timberlake, Peter Jackson, Gilly Shiner, Dave O'Neill, Tony Dawes, Guy Bradley

Minutes

1.0 Apologies were received from Bob Prior, Elizabeth Cawood and Nicholas Usherwood.

1.1 Minutes from 16.5.2018

were agreed and signed

1.2 Matters arising

Under 2.1: KL contacted MT regarding the necessary SEA for 209, which MT said would cost more, as a revised version of the one already submitted to us was needed. Action: GB to comment on original version of the SEA document before a new one is to be written.

The other two action points under items 4 and 5 were carried out.

2.0 Statements from the Chair

2.1 KL reported that the points set out by SC, JA, GB and himself had all been submitted electronically to WDC. This ensures we are able to speak at the Public Examination of the new WDC Local Plan. WDC's view is that the examination will take place in September or October of this year. GB pointed out that we need to be very clear about our arguments in readiness for the examination process. It was suggested that an extra meeting of the Group or some smaller group of members be set up specifically to rehearse the arguments. JT suggested that it would be useful to present some indication of what we would like to see on WLP5.1 as an amenity space; he and GB had already discussed some possibilities.

Action: KL to send round the responses made by the Group to WDC regarding their Local Plan.

2.2 KL reported that there was a problem with the NDP budget that was administered by the Town Clerk. There was a discrepancy between our treasurer's (BP) financial statement (already circulated) and that of the TC. In addition there was a lack of agreement as to how much the Group had to return to Groundwork, the grant administrators for the Locality scheme. It was noted that so far the £1,000 from WDC had not been accessed by the TC. The consequence of this situation is that the Group cannot apply for further funding until this matter is settled and the money returned to Groundwork. This will cause us to revise our timeline to later dates than originally planned.

Action: KL to send round a revised timeline.

3.0 Chris Sadler, the Group's new Communications Officer was introduced and welcomed. His ten-point list of proposals had already been circulated to members and he presented a costed and timed plan for engaging with the community. The full cost would be £3,110 including his fee for carrying out the project. His ideas were discussed and in general welcomed. An early approach to the High School was agreed in order to get the sixth-formers to engage in some project work on the NDP during the Autumn term. The idea of a sandwich board carried round at the street markets was also considered.

Action: CS to send KL a copy of the plan he presented to be circulated to members of the Group.

The schedule is attached separately.

4.0 There was a general discussion of the proposed reordering of the sections in the NDP and it was agreed that as the text becomes more fixed, the best ordering would become clearer. It was suggested that the introductory section on the profile of Bungay should also become the framework into which the new policies must fit. It was agreed that the individual groups should work further on their sections and the revised texts should be posted on Dropbox in the folder entitled BNDP_Draft12_Guy_17_04_18. Please mark the revised documents as 'Revised' or 'Version X'. It was agreed that GB and KL would help SC with the sections on Housing and Development. It was also agreed that the Group should send regular, two-monthly updates on our progress to WDC (Dickon Povey, Stuart Halsey and Jo McCallum).